

NAPICU Executive Committee Meeting Summary (Full Minutes available)

Date: 8th & 9th June 2016

Location: Northampton Marriott Hotel

Present: Stephen Pereira, Chairman (SP), Faisal Sethi, Vice Chairman (FS), Roland Dix, Editor-in-Chief (RD), Bernard Fox, Patient Representative (BF), Rhodri David, Executive Member (RHD), Stephen Dye, Director of Research (SD), Chris Dziki, International Liaison (CD), Ratna Sakya, Carer Representative (RS), Alan Metherall, Treasurer (AM), Thomas Kearney, Director of Policy (TK), Aileen O'Brien, Director of Educational Programmes (AOB), Dinal Vekaria, Director of Scientific Programmes (DV), Caroline Parker, Director of Operations (CP), Peter Pratt, Executive Committee Member (PP), Gail Massey, NAPICU Administration Office, Lauren Mulligan, NAPICU Administration Office.

Observers: Louise Clark (Wednesday) (LC), John Davies (Wednesday) (JD), Laura Woods (Thursday) (LW)

Discussion Items

1. Observers

- a. 3 new observers attended the EC meeting and introduced themselves. Interested individuals should contact the NAPICU Administration Office to register their interest.

2. Chairman Feedback

- a. SP reported that the survey was progressing well and was being edited currently.

3. Vice Chairman Feedback

- a. FS and LM discussed the plan for a NAPICU Leadership course.

4. Director of Operations

- a. CP discussed the impending POMH-UK audit

5. Membership

- a. The committee discussed the ongoing process to update the contact details of the NAPICU membership, including international membership.

6. Director of Educational Programmes

- a. AOB reported that King's College London were no longer involved in the PICU research module. Discussion around developing online resources to further this aim.

7. Editor in Chief of Journal

- a. RD confirmed that Turpin Distribution were now NAPICU's publication partners. Agreed to develop method of purchasing journal copies on the NAPICU website.
- b. RD reported on a recent request for NAPICU to assist with a Seclusion learning video to train staff. RD has agreed to remain involved in developing similar resources in future.

8. Director of Research

- a. National Survey – SD reported on the developments in the National survey, including the editing of the survey and improving the methods in which it is completed.

9. Director of Policy

- a. TK agreed to distribute the draft Social Media Policy for EC members

10. Treasurer

- a. AM presented the NAPICU finance report. AM reported that new accountant had been appointed.

11. Conference & Quarterly Planning Committee

- a. The NAPICU 2016 Conference programme was discussed, including changes to the timing of some presentations. The conference app was presented to the EC.

12. AIMS-PICU Advisory Group

- a. Developments in AIMS advisory group discussed.

13. Other Executive Member Items

- a. Changes to the NAPICU website were suggested, including inclusion of previous National Minimum Standards.
- b. CD reported on various initiatives to engage international members, including using online resources

14. NAPICU Administration Items

- a. LM presented the NNE Report, including social media developments and the selection of Trinity College Dublin as the venue for the 2017 conference.

15. Any other business

- a. CP reminded the EC of the need to elect EC members at the upcoming AGM in September 2016

16. Close of Meeting

- a. The next EC meeting will be on Wednesday 7th September at the University of Keele.